



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2019-05-07 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	JJ. OFFICE OF FACILITIES & CONSTRUCTION
DEPARTMENT	Facilities Pre-Construction

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:
JJ-5.

TITLE:
Second Amendment to Professional Services Agreement - Song & Associates, Inc. - Riverside Elementary School - Coral Springs - Project No. P.002039 - SMART Program Renovations - RFQ 18-093C

REQUESTED ACTION:
Approve the Second Amendment to the Professional Services Agreement dated January 17, 2018, with Song & Associates, Inc., Riverside Elementary School, Project No. P.002039, SMART Program Renovations, RFQ 18-093C, in the amount of \$20,990.

SUMMARY EXPLANATION AND BACKGROUND:
Purpose of the Amendment: See Executive Summary (Exhibit 1).
This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The financial impact to the Second Amendment to the Professional Services Agreement is \$20,990. This project has been appropriated in the Adopted District Educational Facilities Plan (September 5, 2018). There is no impact to the project budget.

EXHIBITS: (List)
(1) Executive Summary (2) Second Amendment (3) Collaboration Form

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Shelley N. Meloni, Director	Phone: 754-321-1515
Name: Daniel Jardine, CBRE Heery Director	Phone: 754-321-4850

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Frank Girardi - Task Assigned Exec. Director

Signature

Frank L. Girardi
4/30/2019, 2:16:32 PM

Approved In Open Board Meeting On:

MAY 07 2019

By: *Heather P. Brinkman*
School Board Chair

EXECUTIVE SUMMARY

**Second Amendment to Professional Services Agreement
 Song & Associates, Inc.
 Riverside Elementary School, Coral Springs
 Project No. P.002039
 SMART Program Renovations
 RFQ 18-093C**

PROJECT OVERVIEW:

Type of Contract:	Professional Services Agreement
Project Architect:	Song & Associates, Inc.
Authorization to Proceed	Pending Board Approval
Budget:	See Below

GENERAL OVERVIEW:

The Professional Services Agreement was approved by the Board on January 17, 2018 (Agenda Item JJ-5).

The purpose of this Second Amendment to the Professional Services Agreement with Song & Associates, Inc., is to address the scope revisions to follow, which will result in a net increase to the Basic Services Fees in the amount of \$18,990 and an increase to the Allowances for reproduction expenses in the amount of \$2,000 for a total increase in the amount of \$20,990.

The original scope of work included installing fire sprinklers for Buildings 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 85. The District’s Chief Fire Official determined that Building 4 was the only building that required fire sprinklers. Buildings 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, and 85 did not require fire sprinklers, and therefore, the District’s Chief Fire Official requested this scope of work be removed from the construction documents. This resulted in a credit to the Basic Fees in the amount of \$13,500.

During the Chief Fire Official’s review of this campus, it was requested that secondary means of egress exits be furnished for classrooms that have space greater than 1,000sq/ft. Song & Associates, Inc. has identified 26 classrooms in Buildings 5, 6, 7, 8, 9, and 10, and has agreed to provide Basic Services for this additional scope for an increase to Basic Services Fees in the amount of \$16,590.

The remaining fire sprinkler scope for Building 4 requires an increase in Basic Services Fees for Civil Engineering Services. Song & Associates, Inc. has agreed to provide these Civil Engineering Services for an increase to Basic Services Fees in the amount of \$15,900.

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

For the latest Bond Oversight Committee Quarterly Report information regarding this project [click here](#).

Basic Fees, to provide Architectural, Structural and Electrical Design for 26 egress exits for an increase of \$16,590 in Basic Fees and to provide civil engineering services for Fire Sprinkler scope for Building 4 for an increase of \$15,900 in Basic Fees for a total net increase in Basic Fees for design services in the amount of \$18,990; and

WHEREAS, an increase to the Allowance for Reproduction Expenses in the amount of \$2,000 is also required.

NOW, THEREFORE, in exchange for the mutual covenants and promises set forth herein and the sums of money agreed to be paid by the Project Consultant to the Owner, the parties agree as follows:

1. The recitals contained herein are true and correct and are incorporated herein by reference.
2. **Revised Terms.** The Project Consultant shall delete the Fire Sprinkler portion of the Scope of Work in Buildings 1, 2, 3, 5, 6, 7, 8, 9, 10, 11 and 85, provide Architectural, Structural and Electrical Design for 26 egress exits and provide civil engineering services for Fire Sprinkler scope for Building 4 as set forth below:

Original Amount	First Amendment Revisions	Amendment #/ Item #	Change Order Category	Description	Second Amendment Amount	Revised Amount
Basic Fees \$110,000	N/A	Basic Fees 002/001	Owner's Request	Decrease in Basic Fees for deletion of Fire Sprinkler scope in Buildings 1, 2, 3, 5, 6, 7, 8, 9, 10, 11 & 85	(\$13,500)	Basic Fees \$128,990
		Basic Fees 002/002	Owner's Request	Increase in Basic Fees to add secondary fire exits to Buildings 5, 6, 7, 8, 9, & 10	\$16,590	
		Basic Fees 002/003	Owner's Request	Increase in Basic Fees to add Civil Engineering services for the fire sprinkler coverage for Building 4	\$15,900	
Allowances \$45,000	N/A	Allowances 002/004	N/A	N/A	\$2,000	Allowances \$47,000
Supplemental Services \$40,000	N/A	N/A	N/A	N/A	N/A	Supplemental Services \$40,000
Original Total \$195,000	---	---	---	---	\$20,990	Revised Total \$215,990

3. **Other Provisions Remain in Force.** All other terms and conditions of the Contract shall remain in full force and effect. Except as expressly provided herein and as may have been previously amended, all other portions of the Agreement remain in full force and effect.

4. **Order of Precedence among Agreement Documents.** In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:

- a) this Second Amendment to Agreement; then
- b) the First Amendment to Agreement; then
- c) the Agreement.



5. **Authority:** Each person signing this Second Amendment on behalf of either party warrants that he or she has full legal power to execute this Second Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this Second Amendment

IN WITNESS WHEREOF, the parties hereto have caused this Second Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

FOR OWNER

(Corporate Seal)


ATTEST:



Robert W. Runcie, Superintendent of Schools

**THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA**

By 
Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:


Office of the General Counsel



FOR PROJECT CONSULTANT

Song & Associates, Inc.

J. Jay, Secretary

Young-Sook P. Song, President

-or-

_____, Witness

_____, Witness

AR0013670
Project Consultant's
Registration Number

STATE OF FLORIDA)
)
COUNTY OF BROWARD)

The foregoing instrument was acknowledged before me this 10 day of APRIL, 2019 by Young- Sook P. Song of Song & Associates, Inc. on behalf of the corporation or agency.

He/she is personally known to me or produced _____ as Identification and did/did not first take an oath.

My commission expires:

(SEAL)



Teresa Taylor
Signature, Notary Public

TERESA TAYLOR
Printed Name of Notary

COLLABORATION

SIGN-OFF FORM

Item #/Title of Agenda Request Item: JJ-5./Second Amendment to Professional Services Agreement
Song & Associates, Inc.
Riverside Elementary School, Coral Springs
Project No. P.002039
SMART Program Renovations
RFQ 18-093C

School Board Meeting: 05/07/2019

The financial impact of this item is \$20,990

() This project has not been appropriated in the Adopted District Educational Facilities Plan (September 5, 2018). These funds in the amount of \$_____ will come from the Capital Projects Reserve.

This project has been appropriated in the Adopted District Educational Facilities Plan (September 5, 2018). There is no impact to the project budget.

() This project has been appropriated in the Adopted District Educational Facilities Plan (September 5, 2018). There is no current impact to the project budget. There is a potential future impact to the project budget based on the additional scope approved in this item.

() This project has been appropriated in the Adopted District Educational Facilities Plan (September 5, 2018). There is an additional impact to the project budget. These funds in the amount of \$_____ will come from the Capital Projects Reserve.

() Comments:

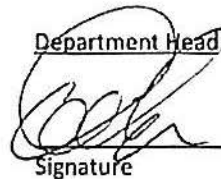
Department Name

Department Head

Department Head

Capital Budget

Omar Shim, Director


Signature

4/23/2019
Date

Note: By signing this collaboration the Capital Budget Department is acknowledging that the budget impact as stated is correct. Other aspects of the agenda item are the responsibility of the department submitting the item.